

**GOVT. OF NCT OF DELHI: DIRECTORATE OF EDUCATION
EXAMINATION CELL, OLD SECRETARIAT
DELHI-110054**

F.DE.5/31/Pt.VI/Exam/2016/457-461

Date: 16/05/2023

//CIRCULAR//

Sub: Modalities and Schedule for Secondary and Senior Secondary School (Class X & XII) Examinations, 2022-23 in the Subjects whose Examinations have been conducted by CBSE for the process of

- (I) Verification of Marks
- (II) Obtaining (Scanned) Photocopy of the Evaluated Answer Book(s)
- (III) Re-evaluation of Marks

Please find enclosed herewith CBSE Notice No. CBSE/Coord/Veri/Class-X/2023 dt. 12.05.2023 reg. the Schedule for Verification of Marks, Obtaining (Scanned) Photocopy of the Evaluated Answer Book(s), and Re-evaluation of Marks for the students of classes X & XII Examination 2022-23.

As per the above Notice, the schedule for the aforesaid activities for Classes X & XII is as under:

No.	Activity	Duration	Fee
	VERIFICATION OF MARKS		
	Applying online	16 th May, 2023 (Tuesday) To 20 st May, 2023 (Saturday) upto Midnight 11:59:59 PM	Rs. 500/- per subject for Both X & XII
	OBTAINING PHOTOCOPY OF EVALUATED ANSWER BOOKS		
	Applying online	31 ST May, 2023 (Wednesday) To 1 st June, 2023 (Thursday) upto Midnight 11:59:59	Rs. 500/- per answer Book for class- X AND Rs. 700/- per answer Book for class- XII
	RE-EVALUATION		
	Applying online	5 th June, 2023 (Monday) To 6 th June, 2023 (Tuesday) upto 11:59:59	Rs. 100/- per question for Both X & XII

Note: Online processes can be done on Holidays too

Apart from the above, CBSE has also issued detailed Instructions/Guidelines and procedure for the same. Hence, all the Heads of Govt., Govt. Aided and Un-Aided Recognized Schools are hereby directed to go through the aforementioned Notice and disseminate this information among the students and their parents so that they may apply for any of the activity well in time, if required.


(Dr. Rita Sharma)
Addl. DE (Exam)

Encls: as above.

All the Heads of Govt., Govt. Aided & Un-Aided Recognized Schools through DEL E.

Copy to:

1. PA to Director (Education)
2. DDE (ASB) , DDE (PSB)
3. All RDEs/DDEs (District & Zonal) through DEL E
4. ADE (IT) to get it placed on website of Dte. of Education.
5. Guard file.



(Sanjay Subhas Kumar)
DDE (Exam)



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



CBSE/Coord/Veri/Class-X/2023

12.05.2023

NOTICE Class X, 2022-23

In the 2023 examinations, 21,86,940 students from 24491 schools in 76 subjects from India and 26 countries abroad were registered in class X and according to the subjects offered by these students about 1,42,15,110 answer books were evaluated.

Evaluation of the answer books was done under a well-settled improved policy for evaluation. To ensure that the evaluation is qualitative, objective, and error-free, CBSE has taken several steps. These steps include the following: -

1. More staff was deputed for evaluation work.
2. In Science and Social Science, PGT in the subjects of Physics, Chemistry, Biology, History, Political Science, Geography, and Economics were also deputed to guide the evaluators.
3. Capacity Building programs were organised for the evaluation team.
4. Training videos for all functionaries involved in the evaluation were prepared and all involved in the evaluation work were shown these videos.
5. Senior teachers with higher experience from the schools were used for evaluation.
6. Only 20 answer books were assigned for evaluation in 8 Hrs' time to each evaluator.
7. Duration of the evaluation was kept more this year.
8. Above steps were taken in addition to previously existing steps wherein the quality of evaluation is crossed checked at 12 levels.

After maintaining the quality of the evaluation, standard operating procedures were used for the preparation of results.

Although, CBSE has taken the maximum possible steps in assessment and in the preparation of results, however, if students are not satisfied with their evaluation/result, they are provided the facility for verification of marks, the facility to obtain the Photocopy of their evaluated answer books, and the re-evaluation of their answers.

Students using these facilities are requested to read the guidelines carefully before applying to avoid any inconvenience later.

Given below are the Modalities and Schedule for the Secondary School Examination (Class X) 2022-23 for the processes of

- (I) Verification of Marks
- (II) Obtaining (Scanned) Photocopy of the Evaluated Answer Book(s)
- (III) Re-evaluation of Answer(s)

The detailed modalities for applying for Verification of Marks, Obtaining a Photocopy of the Evaluated Answer Book(s), and Re-evaluation of the answers for the candidates who have appeared for the Secondary School Examination (Class X), 2022-2023 are as given below:

1. Requests for all the processes will be accepted **only Online** and during the specified schedules along-with processing charges. **No application after the scheduled date and time and in offline mode will be accepted.**

2. The processing charges can only be deposited online (Credit/Debit Card/Net Banking). Processing charges shall not be accepted through Postal Order/DD/Money order/Cheque/Cash etc.
3. Incomplete/offline/without fee applications will be summarily rejected without any correspondence with the candidate.
4. Only a single application for each step per candidate will be accepted in the online process. The candidate must decide in advance whether he/she has to apply for one subject or multiple subjects. Once applied, no second opportunity will be accorded.
5. Board will not be responsible for any consequences due to revision of mark(s) or delay in the process, for reasons beyond control.
6. Decrease even by one mark shall be affected.
7. In cases where there is a change in marks (both increase or decrease), such candidates shall have to surrender the Marksheet cum Certificate which is in their possession. Thereafter, they shall be issued a new Marksheet cum Certificate.
8. Processing charges are non-refundable.

(I) **VERIFICATION OF MARKS**

- a) Schedule is given in Annexure-I. Processing charges are Rs.500/- per subject.
- b) The outcome of the verification of marks will be communicated in the same login account of the candidate from where she/he has applied for verification in the following manner:
 - (i) The outcome of the verification of marks will be uploaded to the login account of the candidate on the CBSE website. No individual communication will be sent in this regard.
 - (ii) In case of a change in marks, the first communication that marks have been changed (increase/decrease in marks) will be provided/hosted.
 - (iii) Thereafter, once the result is re-calculated, the actual increase or actual decrease of marks will also be provided/hosted.
 - (iii) The applicants are advised to visit CBSE's website for the status of the verification request.
- c) **ONLY THOSE CANDIDATES WHO WILL APPLY FOR VERIFICATION OF MARKS ONLINE WILL BE ELIGIBLE TO APPLY FOR OBTAINING PHOTOCOPY OF ANSWER BOOK(S) IN THAT/THOSE SUBJECT(S).**

(II) **APPLICATION FOR OBTAINING A PHOTOCOPY OF THE EVALUATED ANSWER BOOK**

- a) Only those candidates who have applied for verification of Marks Online in the manner as prescribed above will be eligible to apply for obtaining a photocopy of the evaluated answer book(s).
- b) Processing charges will be Rs. 500/- per subject for Class-X. The schedule is given in Annexure-I.

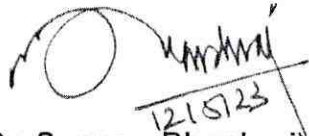
- c) Application submitted on behalf of the candidate and also the incomplete application will be summarily rejected and fees deposited shall be forfeited without any further reference.
- d) Applicants will be provided a scanned copy of the Answer Book in their login account after blocking all information relating to the identity of the Examiner/Evaluator/ any other official associated with the examination process etc.
- e) **IF THE CANDIDATE DESIRES TO CHALLENGE THE MARKS AWARDED TO ANY QUESTION, THEN HE/SHE WILL HAVE TO APPLY ONLINE (AS PER THE SCHEDULE) FOR RE-EVALUATION OF MARKS.**

(III) RE-EVALUATION OF EVALUATED ANSWER BOOK (S)

- (a) Only those candidates who have applied for obtaining a photocopy of the evaluated answer book shall be eligible to apply for re-evaluation or challenge the marks awarded to any question(s).
- (b) Request for re-evaluation/challenges shall be accepted only for the theory portion @ Rs.100/- per question.
- (c) **The applicant will have to refer to the marking scheme in the subject concerned which would be available on the website alongwith the question paper. Thereafter, candidates can submit an application for revaluation in the required question(s) with reasoning.**
- (d) Status of revaluation shall be uploaded on the website followed by a formal communication from the Regional Office.
- (e) Decrease even by one mark shall be affected.
- (f) Result of the re-evaluation will be final and no appeal or review against the re-evaluation would be entertained.

In the case of all the above three activities, i.e. I, II, and III, the decision of the Board on the marks awarded shall be final and binding on the candidates.

Photocopy of the Answer Book (s) under RTI-Act-2005 will be provided as per provisions of RTI Act, 2005. However, a request for verification and/or re-evaluation cannot be made under RTI Act and shall not be entertained.


 1215123
 (Dr. Sanyam Bhardwaj)
 Controller Of Examinations

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ANNEXURE – I

SCHEDULE FOR VERIFICATION OF MARKS, OBTAINING A PHOTOCOPY OF EVALUATED ANSWER BOOKS AND RE-EVALUATION FOR CLASS – X EXAMINATIONS, 2022- 2023			
S. No.	Activity	Duration	Fee
1	VERIFICATION OF MARKS:		
	Applying online	16/05/2023 (Tuesday) To 20/05/2023 (Saturday) upto Midnight 11:59:59	Rs.500/- per subject
2	OBTAINING A PHOTOCOPY OF EVALUATED ANSWER BOOKS:		
	Applying online	31/05/2023 (Wednesday) To 01/06/2023 (Thursday) upto Midnight 11:59:59	Rs.500/- per answer book
3	RE-EVALUATION		
	Applying online	05/06/2023 (Monday) To 06/06/2023 (Tuesday) upto Midnight 11:59:59	Rs.100/- per question

Note:- Online processes can be done on holidays too.



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CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



CBSE/Coord/Veri/Class-X/2023

12.05.2023

NOTICE Class XII, 2022-23

In 2023 examinations, 16,96,770 students from 16738 schools in 115 subjects from India and 26 countries abroad were registered in class XII and according to the subjects offered by these students about 1,10,29,005 answer books were evaluated.

Evaluation of the answer books was done under a well-settled improved policy for evaluation. To ensure that the evaluation is qualitative, objective, and error-free, CBSE has taken several steps. These steps include the following: -

1. More staff was deputed for evaluation work.
2. Capacity Building programs were organised for the evaluation team.
3. Training videos for all functionaries involved in the evaluation were prepared and all involved in the evaluation work were shown these videos.
4. Senior teachers with higher experience from the schools were used for evaluation.
5. Only 20 answer books were assigned for evaluation in 8 Hrs' time to each evaluator.
6. Duration of the evaluation was kept more this year.
7. Above steps were taken in addition to previously existing steps wherein the quality of evaluation is crossed checked at 12 levels.

After maintaining the quality of the evaluation, standard operating procedures were used for the preparation of results.

Although, CBSE has taken the maximum possible steps in assessment and in the preparation of results, however, if students are not satisfied with their evaluation/result, they are provided the facility for verification of marks, the facility to obtain the Photocopy of their evaluated answer books, and the re-evaluation of their answers.

Students using these facilities are requested to read the guidelines carefully before applying to avoid any inconvenience later.

Given below are the Modalities and Schedule for the Senior School Certificate Examination Secondary School Examination (Class XII) 2022-23 for the processes of

- (I) Verification of Marks
- (II) Obtaining (Scanned) Photocopy of the Evaluated Answer Book(s)
- (III) Re-evaluation of Answer(s)

The detailed modalities for applying for Verification of Marks, Obtaining a Photocopy of the Evaluated Answer Book(s), and Re-evaluation of the answers for the candidates who have appeared for the **Senior School Certificate Examination (Class XII), 2022-2023** are as given below:

1. Requests for all the processes will be accepted **only Online** and during the specified schedules along-with processing charges. **No application after the scheduled date and time and in offline mode will be accepted.**

2. The processing charges can only be deposited online (Credit/Debit Card/Net Banking). Processing charges shall not be accepted through Postal Order/DD/Money order/Cheque/Cash etc.
3. Incomplete/offline/without fee applications will be summarily rejected without any correspondence with the candidate.
4. Only a single application for each step per candidate will be accepted in the online process. The candidate must decide in advance whether he/she has to apply for one subject or multiple subjects. **Once applied, no second opportunity will be accorded.**
5. Board will not be responsible for any consequences due to revision of mark(s) or delay in the process, for reasons beyond control.
6. Decrease even by one mark shall be affected.
7. In cases where there is a change in marks (both increase or decrease), such candidates shall have to surrender the Marksheet cum Certificate which is in their possession. Thereafter, they shall be issued a new Marksheet cum Certificate.
8. Processing charges are non-refundable.

(I) **VERIFICATION OF MARKS**

- a) Schedule is given in Annexure-I. Processing charges are Rs.500/- per subject.
- b) The outcome of the verification of marks will be communicated in the same login account of the candidate from where she/he has applied for verification in the following manner:
 - (i) The outcome of the verification of marks will be uploaded to the login account of the candidate on the CBSE website. No individual communication will be sent in this regard.
 - (ii) In case of a change in marks, the first communication that marks have been changed (increase/decrease in marks) will be provided/hosted.
 - (iii) Thereafter, once the result is re-calculated, the actual increase or actual decrease of marks will also be provided/hosted.
 - (iii) The applicants are advised to visit CBSE's website for the status of the verification request.
- c) **ONLY THOSE CANDIDATES WHO WILL APPLY FOR VERIFICATION OF MARKS ONLINE WILL BE ELIGIBLE TO APPLY FOR OBTAINING PHOTOCOPY OF ANSWER BOOK(S) IN THAT/THOSE SUBJECT(S).**

(II) **APPLICATION FOR OBTAINING A PHOTOCOPY OF THE EVALUATED ANSWER BOOK**

- a) Only those candidates who have applied for verification of Marks Online in the manner as prescribed above will be eligible to apply for obtaining a photocopy of the evaluated answer book(s).
- b) Processing charges will be Rs. 700/- per subject for Class-XII. The schedule is given in Annexure-I.

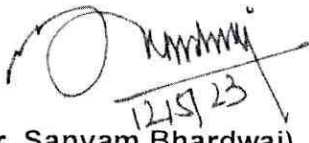
- c) Application submitted on behalf of the candidate and also the incomplete application will be summarily rejected and fees deposited shall be forfeited without any further reference.
- d) Applicants will be provided a scanned copy of the Answer Book in their login account after blocking all information relating to the identity of the Examiner/Evaluator/ any other official associated with the examination process etc.
- e) **IF THE CANDIDATE DESIRES TO CHALLENGE THE MARKS AWARDED TO ANY QUESTION, THEN HE/SHE WILL HAVE TO APPLY ONLINE (AS PER THE SCHEDULE) FOR RE-EVALUATION OF MARKS.**

(III) RE-EVALUATION OF EVALUATED ANSWER BOOK (S)

- (a) Only those candidates who have applied for obtaining a photocopy of the evaluated answer book shall be eligible to apply for re-evaluation or challenge the marks awarded to any question(s).
- (b) Request for re-evaluation/challenges shall be accepted only for the theory portion @ Rs.100/- per question.
- (c) **The applicant will have to refer to the marking scheme in the subject concerned which would be available on the website alongwith the question paper. Thereafter, candidates can submit an application for revaluation in the required question(s) with reasoning.**
- (d) Status of revaluation shall be uploaded on the website followed by a formal communication from the Regional Office.
- (e) Decrease even by one mark shall be affected.
- (f) Result of the re-evaluation will be final and no appeal or review against the re-evaluation would be entertained.

In the case of all the above three activities, i.e. I, II, and III, the decision of the Board on the marks awarded shall be final and binding on the candidates.

Photocopy of the Answer Book (s) under RTI-Act-2005 will be provided as per provisions of RTI Act, 2005. However, a request for verification and/or re-evaluation cannot be made under RTI Act and shall not be entertained.


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ANNEXURE – I

SCHEDULE FOR VERIFICATION OF MARKS, OBTAINING A PHOTOCOPY OF EVALUATED ANSWER BOOKS AND RE-EVALUATION FOR CLASS – XII EXAMINATIONS, 2022- 2023			
S. No.	Activity	Duration	Fee
1	VERIFICATION OF MARKS:		
	Applying online	16/05/2023 (Tuesday) To 20/05/2023 (Saturday) upto Midnight 11:59:59	Rs.500/- per subject
2	OBTAINING A PHOTOCOPY OF EVALUATED ANSWER BOOKS:		
	Applying online	31/05/2023 (Wednesday) To 01/06/2023 (Thursday) upto Midnight 11:59:59	Rs700/- per answer book
3	RE-EVALUATION		
	Applying online	05/06/2023 (Monday) To 06/06/2023 (Tuesday) upto Midnight 11:59:59	Rs.100/- per question

Note:- Online processes can be done on holidays too.